



# SOUTHEAST UNIVERSITY

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Ref: SEU/ACAD/NOTICE/0523/2024

Date: 09.01.2024

## NOTICE

**Subject: Final Exam and Last Date of Payment of Tuition Fee for Final Installment of all Departments (except Pharmacy & Law Dept.)**

1. In accordance with the approval of University Management, all concerned are hereby informed that the Final Exam of **Fall 2023** of all Departments (except Pharmacy and Law Dept.) will be held from **January 26 to February 05, 2024**.
2. Last date of payment of final installment (30% Tuition Fees) is **24 January 2024** for all departments (except Pharmacy & Law Dept.)
3. Hence, all students are advised to pay their tuition fees by **24 January 2024** and generate their admit card from UMS account. Without admit card students will not be allowed to sit for the Final Examination. Department Chairs and Directors are instructed to ensure that above instruction is followed strictly.

**Md. Kamal Uddin**

Deputy Registrar (Academic)

**Copy for action:**

1. All Academic Chairs & Directors, MDS, MBA, BBA (Except Pharmacy & Law)
2. Director Finance
3. Controller of Examinations
4. Director IT, Additional Charge (with a request to upload it to SEU website)
5. Director BCPR (In-Charge) (with a request to upload it to SEU Facebook page)
6. Officer In Charge (Admission & Promotion)
7. All Program Officers (with a request to circulate it to Notice Board/s)

**For Information:**

1. All Deans
2. Secretary, BoT, SEUT
3. PA to Hon'ble Vice Chancellor
4. PA to Hon'ble Adviser, BoT, SEUT
5. PA to Registrar
6. Office File.