



# SOUTHEAST UNIVERSITY

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Ref: SEU/ACAD/NOTICE/0571/2024

Date: 03.04.2024

## NOTICE

### **Subject: Mid-Term Exam and Last Date of Tuition Fee Payment for 2<sup>nd</sup> Installment, Spring 2024 for Pharmacy & Law Dept.**

1. The Mid-Term examination of all Undergraduate and Master's programs of Pharmacy and Law will be held between **25 April – 06 May 2024**.
2. Last date of payment for **2<sup>nd</sup> installment** Tuition Fees is **22 April 2024, 30% for existing students and 40% for newly admitted (1<sup>st</sup> Semester) students** of Undergraduate and Master's Programs.
3. All students are advised to pay their tuition fees on or before **22 April 2024** and generate their admit card from UMS account. Without admit card students will not be allowed to sit for the Mid-Term Examination.
4. Department must ensure all students pay their dues in time.

All academic Chairs are advised to inform their students accordingly.

**Md. Kamal Uddin**  
Deputy Registrar (Academic)

#### **Copy for action:**

1. Chair, Law & Pharmacy
2. Director, Finance
3. Controller of Examinations
4. Deputy Director, BCPR (with a request to upload it to SEU Facebook page)
5. Director IT, Additional Charge (with a request to upload it to SEU website)
6. Coordinators (Law & Pharmacy)
7. Officer (Admission & Promotion)
8. Program Officer, (Law & Pharmacy- with a request to circulate it to Notice Board/s)

#### **For Information:**

1. Dean (SASS & SSE) & Director IQAC
2. Additional Registrar
3. Director, Operation, SEUT
4. Secretary, BoT, SEUT
5. PA to Hon'ble Vice Chancellor
6. PA to Hon'ble Adviser, BoT, SEUT
7. PA to Registrar
8. Office File