



# SOUTHEAST UNIVERSITY

251/A & 252, Tejgaon Industrial Area, Dhaka-1208

Tel: 8878502, 8870474-6, Cell: 01766348518, 07632261081, E-mail: info@seu.edu.bd

Ref: SEU/ACAD/OR/0519/2024

Date: 02.01.2024

## OFFICE ORDER

In accordance with the approval of University Management all concerned are hereby informed that all classes will be held **Online** on **5<sup>th</sup>, 6<sup>th</sup> & 8<sup>th</sup> January 2024** as per regular class schedules.

Hence, all Academic Chairs and Directors are requested to comply with the above and inform all faculty members and students accordingly.

**Maj Gen Kazi Fakhruddin Ahmed, SPP, psc (Retd)**  
Registrar

### Copy for action:

1. All Deans and Director IQAC
2. All-Academic Chairs, Directors (BBA & MBA)
3. Director Finance
4. Controller of Examinations
5. Director IT, Additional Charge (with a request to upload it to the SEU website)
6. Officer-In-Charge (Admission & Promotion)
7. Asst. Officer, BCPR (with a request to upload it to the SEU Facebook page)
8. All-Academic Officers (with a request to circulate it to Notice Board/s)

### For Information:

1. Secretary, BoT, SEUT
2. PA to Hon'ble Vice Chancellor
3. PA to Hon'ble Adviser, BoT, SEUT
4. PA to Registrar
5. Office File