



# SOUTHEAST UNIVERSITY

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Ref: SEU/ACAD/NOTICE/0517/2024

Date: 01.01.2024

## NOTICE

### **Subject: Final Exam, Last Date of Payment of Tuition Fee for Final Installment and Teaching Evaluation of Pharmacy & Law Department**

1. In accordance with the approval of University Management, all concerned are hereby informed that the Final Exam of Fall Semester 2023 and last date of payment (30% Tuition Fees) of Final Installment are mentioned bellow:

Name of Department	Last Date of payment of Final Installment	Teaching Evaluation		Final Exam	
		Starting Date	Ending Date	Starting Date	Ending Date
Pharmacy	11 January 2024	09 January 2024	11 January 2024	14 January 2024	28 January 2024
Law	18 January 2024	07 January 2024	11 January 2024	21 January 2024	03 February 2024

2. Hence, all students of Pharmacy and Law department are advised to pay their tuition fees by the above mentioned date and generate their admit card from UMS account.
3. Departments must ensure all students pay their dues in time and no students will be allowed to sit for final exam without Admit Card.

**Md. Kamal Uddin**

Deputy Registrar (Academic)

### **Copy for action:**

1. Chairs, Pharmacy & Law
2. Director Finance
3. Controller of Examinations
4. Director IT, Additional Charge (with a request to upload it to SEU website)
5. Officer BCPR (with a request to upload it to SEU facebook page)
6. Office, Admission & Promotion
7. Respective Program Officers (with a request to circulate it to Notice Board/s)

### **For Information:**

1. All Deans
2. Secretary, BoT, SEUT
3. PA to Hon'ble Vice Chancellor
4. PA to Hon'ble Adviser, BoT, SEUT
5. PA to Registrar
6. Office File.