



SOUTHEAST UNIVERSITY

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Ref: SEU/HR/Notice/124/2021

Date: 03.03.2021

Please see distribution

Subject: Discussion Session for Celebrating the “Historic 07th March Speech of Bangabandhu.

1. An Online Discussion Session will be held on **09 March 2021 at 3:00 p.m.** for celebrating the “Historic 07 March Speech of Bangabandhu” chaired by Prof. Dr. A.F.M. Mafizul Islam, Hon’ble Vice Chancellor, Southeast University. **Dr. Muhammad Abdur Razzaque, Hon’ble Minister, Ministry of Agriculture** will be the Chief Guest and Mr. Md. Rezaul Karim, Hon’ble Chairman, Board of Trustees, Southeast University Trust will remain present as Guest of Honor.
2. It is mandatory for the following to attend the online discussion session please:
 - a. All Deans
 - b. All Academic Chairs and Directors
 - c. All Heads of Non Academic Departments
 - d. All Faculty Members
 - e. All Administrative Officers (Assistant Registrar and above)
 - f. Executive Committee Members (students) of all SEU Clubs
3. Director, CPDS will send the discussion session link to all concerned including Executive Committee Members (students) of all SEU Clubs and Director, BCPR will organize the discussion session.
4. All Academic Heads are requested to ensure the online presence of all of their faculty members in the subject discussion session please.

Maj Gen Kazi Fakhruddin Ahmed, SPP, psc (Retd)

Registrar

Copy for Action:

1. All Deans
2. All Academic Chairs and Directors
3. All Heads of Non Academic Departments
4. All Faculty Members
5. Director, IT (To circulate to all faculty members via e-mail)
6. Director, BCPR
7. Director, CPDS
8. All Administrative Officers (Assistant Registrar and above)

Copy for Information:

1. Chief Coordinator, BOT, SEUT and Deputy Registrar (Admin)
2. Secretary (Current Charge), BOT, SEUT
3. PS to Honorable Representative of the BOT, SEUT
4. PA to Hon’ble Vice Chancellor
5. PA to Hon’ble Adviser, BOT, SEUT
6. PA to Registrar
7. Office file

For informing the Hon’ble VC and Adviser, BOT to attend the Discussion Session